



**DISTRICT OF COLUMBIA RETIREMENT BOARD (DCRB)
DRAFT* OPEN BOARD MEETING MINUTES
THURSDAY, January 19, 2023
1:00 P.M. via WebEx**

***These draft minutes must be approved by the Board at its next Open Board meeting.
Full meeting minutes will be posted after the next Open Board meeting.**

MEMBERS PRESENT

Joseph M. Bress, Chair
Lyle M. Blanchard@1:04 p.m.
Joseph W. Clark
Mary A. Collins
Christopher Finelli
Geoffrey P. Grambo
Danny C. Gregg
Tracy R. Harris
Nathan A. Saunders@1:15 p.m.
Greggory Pemberton
Adam Weers
Carmen Pigler, ex officio

MEMBERS NOT PRESENT

DCRB STAFF PRESENT

Gianpiero "JP" Balestrieri, Executive Director
Stephen Serraino
Leslie King
Emily Bowie
Paul Gormley
Ram Murthy
Munetsi Musara
Patrick Sahn
Daniel Hernandez
Lori Morgan
Vernon Valentine
Lauren Smith
Betty Ann Kane
Jaininne Edwards
Johniece Harris, Board Liaison

OTHERS PRESENT

Gar Chung, Financial News
Joe Ebisa- WithIntelligence
Nick Wilde-Office of Open Government
Bela Kirpalani-Mandate Wire
John Gallagher-Schroeder

ROLL CALL

Chair Joseph Bress called the meeting to order at 1:03 p.m. and Ms. Johniece Harris called the roll.

APPROVAL OF MINUTES

Chair Joseph Bress introduced a motion to approve the open session Board meeting minutes.

Motion #1: To approve the December 15th, 2022 open session Board meeting minutes.

The motion was moved by Chair Bress and properly seconded by Trustee Gregg.
The motion was approved (10-0). (See Tally #1)

Tally #1		Date: January 19, 2023			
<u>Motion #1:</u> To approve the December 15, 2022 open session Board meeting minutes.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.					√
Weers, Adam	√				

CHAIR REPORT

Chair Bress referred trustees to his written report and commented on the following topics:

- **In-Person Board Attendance:** Chair Bress stated that the trustees should revisit in-person or continue to meet virtually for upcoming Board meetings. Please contact staff if you plan to attend in person so appropriate accommodations can be made.
- **Market Updates:**
 - We continue to move through an up and down economy. While inflation (including food and fuel) has been reduced to 6.1%, the predictions for the next six months to a year are still unpredictable. According to the Washington Post major banks split on the outlook for no, a shallow or a mild recession this year. There is also a difference of opinion whether any recession will occur this spring or later in the year. The Fed is forecasting another interest increase because the inflation rate is not coming down fast enough, but apparently not another 0.75% rate — maybe a 0.5 or even 0.25 % increase.
- **Audit Reporting and New Hires:**
 - The agency received a clean audit report for last year. Also, for those trustees that have not participated in any committee meeting thus far, JP will introduce the new staff additions during his comments.

- **Robert Rules of Order:**
 - BEGA is offering training on Robert Rules of Order for trustees and staff. Staff will be polling the trustees and staff with a date and time that works for everyone, and confirmation will be provided once training has been scheduled.
- **Elected Active Police Officer Representative:**
 - Notice of the winner of the elections to serve as the Active Police Officer member of the Board were posted in the DC Register on December 30,2022.
- **Next Board Meeting:** The next meeting will be held on February 16, 2023.
- **Board Motions:** As a reminder, when voting on Board motions and resolutions, individual voice votes are required.
- **Member Complaints:** Trustees who receive any complaints or concerns from Retirement Plan members should forward those complaints to the Executive Director and the appropriate DCRB department head.

Chair Bress made the following motion for a trustee to attend education related training/travel.

Motion #2: To approve education and related travel expenses for Trustee Harris to attend the Legislative Conference sponsored by the National Conference of Public Employee Retirement Systems (NCPERS) on January 22 to 24, 2023, at the Renaissance Hotel, Washington, DC.

The motion was moved by Chair Bress and properly seconded by Trustee Weers.
The motion was approved (10-0). (See Tally #2)

Tally #2		Date: January 19, 2023			
<u>Motion #2:</u> To approve education and related travel expenses for Trustee Harris to attend the Legislative Conference sponsored by the National Conference of Public Employee Retirement Systems (NCPERS) on January 22 to 24, 2023, at the Renaissance Hotel, Washington, DC					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.				√	
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Chair Bress suggested that Trustee Saunders add revising the Trustee travel policy to the agenda for the next Operations committee meetings.

Trustees moved to next item on the agenda.

EXECUTIVE DIRECTOR REPORT

Executive Director, Gianpiero “JP” Balestrieri, gave an update on the following topics:

1. Staffing Update

a. New Hires: Team Additions

- Paul Gormley: Director of Internal Audit & Compliance
- Legal: Steve Serraino, General Counsel
- Legal: Emily Bowie, Senior Counsel
- Communications: Lauren Smith, Director of Communications & Public Relations
- Retirement Specialist (Offer Accepted and start date is January 23, 2023)

- Mr. Balestrieri, Executive Director introduced the new hires to the Board, and they provided an overview of their background.

b. Current Vacancies to Fill

2. Summer 2023 Internship Program for Investments Department

- a. Positions for two student summer intern positions in the Investments Department with local colleges/universities students has been posted online.
- b. Human Resources will actively work with Eight (8) District universities’ career placement programs on recruiting intern candidates.

3. Fiscal Year 2023 Fund Performance and Liquidity Update (As of 1/16/2023)

- a. Total Market Value of the Fund (as of 1/16/23) is at \$10.5 billion
- b. The Fund has recovered about \$1billion since 9/30/2022.
- c. Funded Status as of 10/1/22: 109.9%
- d. Firm Fund Liquidity: Currently, the Fund holds \$96 million in cash plus 1.8 billion in high-quality fixed income convertible to cash within a week vs. monthly benefit payments of approximately \$25 million.
- e. Net Returns of the Fund:
 - i. Calendar YTD: 3.9%
 - ii. Fiscal YTD: 10.3%
 - iii. Last twenty (20) Years: Has averaged +6.3% per annum vs. Actuarial target rate of 6.25% per annum.

4. Benefits Administration Pension System (BAPS) Implementation Update

Resolving the accuracy and timely delivery of efficient data pre-retirement is an absolute requirement prior to DCRB expending significant amounts of capital on a viable integrated Benefits Administration Pension System (BAPS). We are in the process of engaging with the mayor's office and her team to task and address "data quality and the holistic active to retirement process" as an important time sensitive issue with the responsible stakeholder agencies including (DCHR, DCPS, OPRS, OCTO, MPD and FEMS). The DCRB have will have a meeting on February 8th, 2023 with all stakeholder agencies' leaders to discuss data accuracy, among other issues.

- a. Timeline for Employer Agency Data Accuracy Review and Remediation
- b. Participants serviced by BAPS
- c. Projected Implementation Costs for BAPS
- d. Roles of DCRB, Treasury and the District Government

Trustees moved to next item on the agenda.

LEGAL DEPARTMENT REPORT

Leslie King, Senior Counsel, referred trustees to her written report, which highlighted:

FOIA

DCRB filed its Annual Freedom of Information ACT (FOIA) report for FY22 to the Mayor's Office. The FOIA requests increased for FY22, and the majority of the requests relate to Investment matters and are listed on DCRB website.

Benefits Litigation Update

Gerry O. Scott v. DCRB (2021 CA 004206B)

Mr. Scott, a retired police officer, sued DCRB in D.C. Superior Court for not including his longevity pay in his retirement annuity calculation and for attorney fees. DCRB filed a Motion to Dismiss and Opposition to Plaintiff's Motion on the Pleadings. The next status hearing is scheduled for February 10, 2023.

Summary Plan Descriptions

The Legal Department has completed its legal review of the updated Summary Plan Descriptions (SPDs), which are now being reviewed by U.S. Treasury's legal counsel.

Trustee Collins asked when will Police, Fire, and Teachers see the draft of the Summary Plan Descriptions (SPD's)? Ms. King responded, once legal and staff have reviewed then it will be shared with the trustees.

Trustees moved to next item on the agenda.

INVESTMENT COMMITTEE REPORT

Committee Chair Weers reported that the Investment Committee met on Thursday, January 19, 2023. The official actions taken at the meeting are shown below for ratification by the full Board.

Motion #3: To approve the 2023 Private Markets Commitment Budget as proposed in Meketa's December 13, 2022, memo.

The motion was moved by Committee Chair Weers and properly seconded by Trustee Harris. The motion was approved (11-0). (See Tally #3)

Tally #3		Date: January 19, 2023			
Motion #3: To approve the 2023 Private Markets Commitment Budget as proposed in Meketa's December 13, 2022, memo.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Motion #4: To approve a commitment of up to \$75 million to Fund G, pending legal review and final due diligence.

The motion was moved by Chair Weers and properly seconded by Trustee Gregg. The motion was approved (11-0). (See Tally #4)

Tally #4		Date: January 19, 2023			
Motion #4: To approve a commitment of up to \$75 million to Fund G, pending legal review and final due diligence.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				

Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Motion #5: To approve a commitment of up to \$50 million to Fund H, pending legal review and final due diligence.

The motion was moved by Chair Bress and properly seconded by Trustee Harris.
The motion was approved (11-0). (See Tally #5)

Tally #5		Date: January 19, 2023			
Motion #5: To approve a commitment of up to \$50 million to Fund H, pending legal review and final due diligence					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Trustees moved to next item on the agenda.

OPERATIONS COMMITTEE REPORT

Committee Chair Saunders reported that the Operations Committee did not meet this month.

The next Operations Committee meeting is being planned for next month (February) and the meeting date has not yet been scheduled.

Trustees moved to next item on the agenda.

AUDIT COMMITTEE REPORT

Committee Chair Harris reported that the Audit Committee met January 17, 2023 and the following items were presented:

- Audit Presentation:
 - o The auditors from Watson Rice presented their final communication to the committee:
 - The FY22 financial statements were issued with an unmodified opinion

- The FY22 Compliance Report under Government Audit Standards was issued with an unmodified report and no internal controls matters (findings) were identified during the FY22 audit
- There is an action item related to this presentation for the Board to approve – motion attached

- The budget vs actual report as of December 31, 2022:
 - o 83% of the original budget is available.

The next Audit Committee meeting will be scheduled for February 14, 2023.

Motion #6: To accept the findings of the final audit for the fiscal year 2022 submitted to DCRB’s Audit Committee on January 17th, 2023 as presented by Watson Rice.

The motion was moved by Chair Harris and properly seconded by Trustee Clark. The motion was approved (11-0). (See Tally #6)

Tally #6		Date: January 19, 2023			
Motion #6: To accept the findings of the final audit for the fiscal year 2022 submitted to DCRB’s Audit Committee on January 17 th , 2023 as presented by Watson Rice.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.	√				
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Trustees moved to next item on the agenda.

BENEFITS COMMITTEE REPORT

Committee Chair Collins reported that the Benefits Committee met this month on January 12, 2023 and the following items were presented:

- **Benefits Department 2022 Year in Review:** Statistics and information were presented about the calendar year 2022 progress in the areas of staffing, member services, special projects, retirement services, and communications.
- **2023 Goals and Projects:** Calendar year 2023 goals were presented and emphasized work

with external stakeholders to improve member communications/outreach, data quality, and a review of the entire retirement process. Other member-focused items were discussed, such as, new communication tools, enhancing the DCRB website, and more presentations available to members. Finally, internal goals and projects were discussed as part of the presentation, such as, staff development, completion of a large volume of annuity recalculations due to new union contracts, and compliance related projects.

- **Refund of Employee Plan Contributions:** A quick presentation and discussion about the refund process, term-vested and deferred annuitants, and future plans occurred. Future projects include working with agencies to supply offboarding materials regarding refunds and deferred retirement, and the development of a project plan to address past terminated vested members.

Mr. Hernandez, Pension Administrator provided an overview of the current activities within the Benefits department.

The next Benefit Committee meeting will be determined by the new Benefits Committee Chair.

Trustees moved to next item on the agenda.

LEGISLATIVE COMMITTEE REPORT

Committee Chair Blanchard report reflected the following activities of interest in the December 15, 2022 Board meeting.

U.S. CONGRESS

LEGISLATION

Pub. L. 117-328, “Secure 2.0 Act of 2022” (Section T of the “Consolidated Appropriations Act of 2023,” effective December 29, 2022)

This Federal Law makes the following changes related to defined benefit plans:
Required Minimum Distributions. Previously, terminated vested participants had to begin receiving pension distributions no later than April 1st following the calendar year in which they reach age 72. The law increases the required beginning age from 72 to 73, starting on January 1, 2023, and to age 75 for participants who reach age 74 after December 31, 2032.

Excise Tax Reduction. Participants who failed to timely begin receiving required minimum distributions had to pay an excise tax equal to 50% of the payment. The law reduces the excise tax from 50% to 25%.

Benefit Overpayments. Pension plans are required to recoup benefit overpayments from annuitants or other third parties. The law eases recoupment principles so that a plan’s failure to recover benefit overpayments will not jeopardize a plan’s tax-qualification status.

Exemption from 10% early withdrawal penalty. Separated public safety workers who receive refunds are not subject to the 10% early withdrawal penalty if they are at least age 50. The law extends the exception to separated public safety workers who also have at least 25 years of service.

Paper Benefit Statements. Benefit statements must be provided in paper once every 3 years, unless a participant elects otherwise.

Trustees moved to next item on the agenda.

Chair Bress made the following motion to close the public session of the meeting at 3:14 p.m.

Motion #7: To enter closed session to discuss personnel matters pursuant to D.C. Code §§ 1-909.05(e) and 2-575(b)(10).

The motion was moved by Chair Bress and properly seconded by Trustee Weers.
The motion was approved (10-0). (See Tally #7)

Tally #7			Date: January 19, 2023		
Motion #7: To enter closed session to discuss personnel matters pursuant to D.C. Code §§ 1-909.05(e) and 2-575(b)(10).					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.					√
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam	√				

Closed Session: From 3:12p.m. to 5:03p.m.

Motion #8: To return to open session at 5:03 p.m.

The motion was moved by Chair Bress and properly seconded.
The motion was approved (9-0). (See Tally #8)

Tally #8			Date: January 19, 2023		
Motion #8: To return to open session at 5:03 p.m.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.					√

Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam					√

There being no further business to come before the Board of Trustees, Chair Bress introduced a motion to adjourn the meeting.

Motion #9: To adjourn the meeting at 5:05 p.m.

The motion was moved by Chair Bress properly seconded.
The motion was approved (9-0). (See Tally #9)

Tally #9		Date: January 19, 2023			
Motion #9: To adjourn the meeting at 5:05 p.m.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Bress, Joseph M., Chair	√				
Blanchard, Lyle M.					√
Clark, Joseph W.	√				
Collins, Mary A.	√				
Finelli, Christopher	√				
Grambo, Geoffrey P.	√				
Gregg, Danny C.	√				
Harris, Tracy S.	√				
Pemberton, Gregory J.	√				
Saunders, Nathan A.	√				
Weers, Adam					√

900 7th Street, NW, 2nd Floor
 Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
 Facsimile (202) 566-5000
 E-mail: dcrb@dc.gov

**Chair's Report
 February 16, 2023**

TOPIC	UPDATE
In Person Board Attendance	We will continue to monitor the environment and revisit meeting virtually and determine whether we should return to in-person meetings. Those who want to meet in the Board room are welcome to do so, please let staff know.
Board and Committee Meeting	<p>Today we will consider a change in the manner in which the Board and its Committees meet. As the assets of the Plan have grown, the services we provide have increased as our retired population is growing, the issues our committees have to consider for the plan and the availability of our busy Trustees to meet all the dates we have had throughout the year, it has become time to regularize our meetings to assure maximum Trustee involvement and attendance.</p> <p>The motion we will consider today will streamline our meeting schedule and allow staff to provide us the best input for our consideration, the services that members require and the ability of the Trustees to address our responsibilities in a more considerate way. Parenthetically, the law that created this Board only required four meetings a year.</p> <p>Our new schedule that we will address in the motion today is six (6) Board meetings a year, starting in March, on the third Thursday each month. On the same day as the Board meeting, Trustees will meet as a Committee of the Whole as the Investment Committee on the morning of the Board Meetings.</p> <p>To provide a consistent schedule for Committees, these meetings will occur on the third Thursday for the other five months, starting this April. The month of August will continue as a month off unless there is a special reason for a Board or Committee meeting and the special Board meetings will be scheduled as required.</p> <p>I believe this new schedule will afford both the Board and staff the time to better address the matters that are our responsibility. I look forward to support from the Trustees and staff to make this new schedule work.</p>
Annual Board Officers Elections	Board officer elections will occur today during Other Business. The positions are Chair of the Board, Vice Chair/Secretary of the Board, and Treasurer/Audit Committee Chair. An overview of the process is attached.

<p>Other</p>	<p>For your information</p> <ul style="list-style-type: none"> ➤ <u>Next Board Meeting:</u> The next meeting will be held on March 16, 2023. ➤ <u>Boardroom Telephone Numbers:</u> For virtual meetings: JP Balestrieri, Executive Director, DCRB at 202-343-3228 Johniece Harris, Board Liaison, DCRB at 202-343-3228 ➤ <u>Quorum:</u> To assure maximum participation at meetings, DCRB’s Office Management Staff will contact Trustees prior to each meeting.
	<p>As a reminder:</p> <ul style="list-style-type: none"> ➤ <u>Electronic Participation:</u> WebEx information is sent to all Trustees prior to all Board and Committee meetings. If you do not receive this information prior to the scheduled meeting, please contact Johniece Harris by email at Johniece.harris@dc.gov ➤ <u>Member Complaints:</u> Trustees who receive questions or complaints from members on issues administered by DCRB should contact the Executive Director and the Department Chief, who is responsible for issue resolution. ➤ <u>Remote Participation Voice Vote:</u> Since it is difficult to hear the votes of those participating remotely, I will specifically ask for a voice vote from Trustees attending a remote meeting. ➤ <u>Use of DCRB-Provided Laptops</u> DCRB issued laptops provide access to your official government email account and the Board portal, Diligent. The laptop must only be used for official government purposes. Please do not use it for personal reasons, such as pictures, media, and apps.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

DISTRICT OF COLUMBIA RETIREMENT BOARD

MOTION:

PROPOSAL FOR BOARD & COMMITTEE MEETINGS FEBRUARY 8TH, 2023

- 1. ALL COMMITTEE AND BOARD MEETINGS WILL BE HELD ON THE THIRD THURSDAY OF EACH MONTH.**
- 2. COMMENCING IN APRIL 2023 AND EVERY OTHER MONTH THEREAFTER (AUGUST 2023 EXCLUDED):**
 - A) ALL COMMITTEE MEETINGS MAY BE SCHEDULED.**
 - B) THIS EXCLUDES THE INVESTMENT COMMITTEE OF THE WHOLE MEETINGS.**
 - C) EACH COMMITTEE MEETING SESSION WILL BE ALLOCATED UP TO A MAXIMUM OF TWO HOURS IN DURATION.**
- 3. COMMENCING IN MARCH 2023 AND EVERY OTHER MONTH:**
 - A) THE INVESTMENT COMMITTEE OF THE WHOLE WILL MEET AT 10AM ET.**
 - B) THE BOARD MEETING WILL COMMENCE AT 1:00 PM ET.**
 - C) IF THERE IS TRUSTEE TRAINING SCHEDULED FOR AN HOUR, SUCH TRAINING SESSION SHALL START AT 9AM ET, PRIOR TO THE INVESTMENT COMMITTEE MEETING.**
- 4. PRIOR MONTH COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION(S) WILL BE PRESENTED AT BOARD MEETINGS.**
- 5. SPECIAL BOARD MEETINGS MAY BE SCHEDULED, ONLY WHEN NECESSARY.**
- 6. SPECIAL EDUCATION SESSIONS MAY BE SCHEDULED DURING COMMITTEE MEETING DATES, EXCEPT DURING ANY INVESTMENT COMMITTEE MEETING DATE.**

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

- 7. COMMITTEE CHAIRS MAY BE APPOINTED FOR NO MORE THAN TWO (2) CONSECUTIVE ONE-YEAR TERMS. HOWEVER, THE INVESTMENT AND AUDIT COMMITTEE CHAIRS ARE EXEMPT FROM SUCH LIMITATION(S).**

PRESENTED TO THE BOARD ON FEBRUARY 16, 2023.

900 7th Street, NW, 2nd Floor
 Washington, DC 20001
 www.dcrb.dc.gov



Telephone (202) 343-3200
 Facsimile (202) 566-5000
 E-mail: dcrb@dc.gov

January 20, 2023

The Honorable Muriel Bowser
 Mayor of the District of Columbia
 John A. Wilson Building
 1350 Pennsylvania Avenue, NW
 Washington, DC 20004

Re: Certification of the District of Columbia Fiscal Year 2024 (FY 2024) Contribution Amount to the District of Columbia Teachers' Retirement Fund and the Police Officers and Fire Fighters' Retirement Fund

Dear Mayor Bowser:

The District of Columbia Retirement Board ("Board") is required to certify annually to the Mayor and the Council of the District of Columbia, the actuarially determined employer contribution amount for: (i) the District of Columbia Teachers' Retirement Fund and (ii) the Police Officers and Fire Fighters' Retirement Fund (collectively, the "Funds"). Pursuant to D.C. Code § 1-907.03(b)(2) (2001 Ed.), the Mayor and the Council shall include the entire certified amount in the District of Columbia annual budget.

On December 15, 2022, Trustees of the Board approved the enrolled actuary's (Bolton Partners, Inc.) certification of the FY 2024 District of Columbia contribution amount to the Funds. The enrolled actuary's calculation of the District's required payment to the Funds is based on participant and financial data supplied by Board staff, the D.C. Office of Pay and Retirement Services, and the U.S. Department of the Treasury. Accordingly, enclosed is the actuarial certification of the FY 2024 District payment amount for the Funds. For your convenience, a condensed table is set forth below:

Retirement Fund	Total Employer Rate	FY 2024 District Payment Amount
Teachers' Retirement Fund	7.19%	\$50,224,000
Police Officers and Fire Fighters' Retirement Fund (Combined)	32.35%	\$79,883,000
Total FY 2024 Certified District Contribution Amount		\$130,107,000

Should you have any questions or concerns, please do not hesitate to contact me at (202) 343-3200.

Sincerely,

Gianpiero "JP" Balestrieri
 Executive Director

Enclosure: Actuarial Certification

cc: Trustees of the D.C. Retirement Board
 Kimberly Bassett, Secretary of the District of Columbia

Lyle M. Blanchard • Joseph W. Clark • Mary A. Collins • Christopher Finelli • Geoffrey P. Grambo
 Danny C. Gregg • Tracy S. Harris • Gregory Pemberton • Carmen Pigler • Nathan A. Saunders • Adam Weers

Joseph M. Bress
 Chairman

Gianpiero "JP" Balestrieri
 Executive Director

Board Members
December 19, 2022
Page 3

Required Actuarial Certification

Under District of Columbia Code §1-907 for Fiscal Year 2024

Certification	Code Section	Teachers	Police	Fire	Police/Fire Combined	Total District
FY2024 Employer Normal Cost Rate	N/A	7.19%	32.52%	32.05%	32.35%	18.27%
FY2024 Unfunded Accrued Liability Cost Rate	N/A	0.47%	(12.36)%	(16.12)%	(13.67)%	(5.76)%
Estimated FY2024 Covered Payroll	N/A	\$636,961,000	\$325,927,000	\$175,448,000	\$501,375,000	\$1,138,336,000
FY2024 Employer Normal Cost	1-907.03(a)(3)(A)	\$45,798,000	\$105,991,000	\$56,231,000	\$162,222,000	\$208,020,000
FY2024 Unfunded Accrued Liability Payment	1-907.03(a)(3)(C)	\$2,965,000	\$(40,278,000)	\$(28,275,000)	\$(68,553,000)	\$(65,588,000)
FY2024 District Payment before 1-907.02 (c)	N/A	\$48,763,000	\$65,713,000	\$27,957,000	\$93,670,000	\$142,433,000
FY2022 Shortfall/Overpayment	1-907.02(c)	\$1,461,000	\$(9,523,000)	\$(4,264,000)	\$(13,787,000)	\$(12,326,000)
FY2024 District Payment	N/A	\$50,224,000	\$56,190,000	\$23,693,000	\$79,883,000	\$130,107,000
Present Value of Future Benefits	1-907.03(a)(3)(B)	\$3,610,532,000	\$5,934,589,000	\$2,762,756,000	\$8,697,345,000	\$12,307,877,000
Current Value of Assets	1-907.03(a)(3)(D)	\$2,573,334,000	\$4,733,562,000	\$2,167,983,000	\$6,901,545,000	\$9,474,879,000
Actuarial Value of Assets	1-907.03(a)(3)(E)	\$2,838,193,000	\$5,220,802,000	\$2,391,466,000	\$7,612,268,000	\$10,450,461,000

Actuarial Assumptions

The actuarial assumptions used for the valuation represent the actuary's best estimates of the future experience for the plans.



Tom Vicente, FSA, EA, MAAA
December 19, 2022



900 7th Street, NW, 2nd Floor
 Washington, DC 20001
 www.dcrb.dc.gov



Telephone (202) 343-3200
 Facsimile (202) 566-5000
 E-mail: dcrb@dc.gov

January 20, 2023

The Honorable Phil Mendelson
 Chairman, Council of the District of Columbia
 John A. Wilson Building
 1350 Pennsylvania Avenue, NW
 Washington, DC 20004

Re: Certification of the District of Columbia Fiscal Year 2024 (FY 2024) Contribution Amount to the District of Columbia Teachers' Retirement Fund and the Police Officers and Fire Fighters' Retirement Fund

Dear Chairman Mendelson:

The District of Columbia Retirement Board ("Board") is required to certify annually to the Mayor and the Council of the District of Columbia, the actuarially determined employer contribution amount for: (i) the District of Columbia Teachers' Retirement Fund and (ii) the Police Officers and Fire Fighters' Retirement Fund (collectively, the "Funds"). Pursuant to D.C. Code § 1-907.03(b)(2) (2001 Ed.), the Mayor and the Council shall include the entire certified amount in the District of Columbia annual budget.

On December 15, 2022, Trustees of the Board approved the enrolled actuary's (Bolton Partners, Inc.) certification of the FY 2024 District of Columbia contribution amount to the Funds. The enrolled actuary's calculation of the District's required payment to the Funds is based on participant and financial data supplied by Board staff, the D.C. Office of Pay and Retirement Services, and the U.S. Department of the Treasury. Accordingly, enclosed is the actuarial certification of the FY 2024 District payment amount for the Funds. For your convenience, a condensed table is set forth below:

Retirement Fund	Total Employer Rate	FY 2024 District Payment Amount
Teachers' Retirement Fund	7.19%	\$50,224,000
Police Officers and Fire Fighters' Retirement Fund (Combined)	32.35%	\$79,883,000
Total FY 2024 Certified District Contribution Amount		\$130,107,000

Should you have any questions or concerns, please do not hesitate to contact me at (202) 343-3200.

Sincerely,

Gianpiero "JP" Balestrieri
 Executive Director

Enclosure: Actuarial Certification

cc: Trustees of the D.C. Retirement Board
 Kimberly Bassett, Secretary of the District of Columbia

Lyle M. Blanchard • Joseph W. Clark • Mary A. Collins • Christopher Finelli • Geoffrey P. Grambo
 Danny C. Gregg • Tracy S. Harris • Gregory Pemberton • Carmen Pigler • Nathan A. Saunders • Adam Weers

Joseph M. Bress
 Chairman

Gianpiero "JP" Balestrieri
 Executive Director

Board Members
December 19, 2022
Page 3

Required Actuarial Certification

Under District of Columbia Code §1-907 for Fiscal Year 2024

Certification	Code Section	Teachers	Police	Fire	Police/Fire Combined	Total District
FY2024 Employer Normal Cost Rate	N/A	7.19%	32.52%	32.05%	32.35%	18.27%
FY2024 Unfunded Accrued Liability Cost Rate	N/A	0.47%	(12.36)%	(16.12)%	(13.67)%	(5.76)%
Estimated FY2024 Covered Payroll	N/A	\$636,961,000	\$325,927,000	\$175,448,000	\$501,375,000	\$1,138,336,000
FY2024 Employer Normal Cost	1-907.03(a)(3)(A)	\$45,798,000	\$105,991,000	\$56,231,000	\$162,222,000	\$208,020,000
FY2024 Unfunded Accrued Liability Payment	1-907.03(a)(3)(C)	\$2,965,000	\$(40,278,000)	\$(28,275,000)	\$(68,553,000)	\$(65,588,000)
FY2024 District Payment before 1-907.02 (c)	N/A	\$48,763,000	\$65,713,000	\$27,957,000	\$93,670,000	\$142,433,000
FY2022 Shortfall/Overpayment	1-907.02(c)	\$1,461,000	\$(9,523,000)	\$(4,264,000)	\$(13,787,000)	\$(12,326,000)
FY2024 District Payment	N/A	\$50,224,000	\$56,190,000	\$23,693,000	\$79,883,000	\$130,107,000
Present Value of Future Benefits	1-907.03(a)(3)(B)	\$3,610,532,000	\$5,934,589,000	\$2,762,756,000	\$8,697,345,000	\$12,307,877,000
Current Value of Assets	1-907.03(a)(3)(D)	\$2,573,334,000	\$4,733,562,000	\$2,167,983,000	\$6,901,545,000	\$9,474,879,000
Actuarial Value of Assets	1-907.03(a)(3)(E)	\$2,838,193,000	\$5,220,802,000	\$2,391,466,000	\$7,612,268,000	\$10,450,461,000

Actuarial Assumptions

The actuarial assumptions used for the valuation represent the actuary's best estimates of the future experience for the plans.



Tom Vicente, FSA, EA, MAAA
December 19, 2022



Board Meeting-WEBEX ONLY - Chair's Comments

DISTRICT OF COLUMBIA RETIREMENT BOARD Trustee Conference Listing As of February 16, 2023					
Sponsor	Name of Conference	Date	Location	Cost	Description
Council of Institutional Investors (CII)	CII Spring 2023 Conference	March 6-8, 2023	Salamander Hotel Washington, DC	Registration details forthcoming	CII hosts two exclusive conferences each year, welcoming more than 500+ member attendees and special guests. Our conferences offer unprecedented opportunities to interact, share best practices and learn from representatives from major institutional investors, regulators, legislators and other corporate governance professionals. These events bring together CII members from across the globe.
International Foundation of Employee Benefit Plans (IFEBCP)	Trustees Institute Level II: Concepts in Practice	February 11-12, 2023	Disney's Yacht Club Orlando, FL	Registration thru 01/04/2023 \$1,650.00 After \$1,980.00	Strengthen your knowledge on required responsibilities as a multiemployer trustee by attending the New Trustees Institute—Level II: Concepts in Practice. Held immediately prior to the Trustees and Administrators Institutes, this conference will take the concepts and education provided in New Trustees—Level I: Core Concepts and go into more depth and applicability, expanding on need-to-know topics. Discover best practices, identify solutions and find answers to your questions by attending this exciting new program.
	New Trustees Institute Level I: Core Concepts	February 13-15, 2023	Disney's Yacht Club Orlando, FL	Registration thru 01/04/2023 \$1,650.00 After \$1,980.00	Challenges continue to get more complex for pension and health and welfare plans. Education is critical to make necessary decisions and fulfill your fiduciary duty. For trustees, that education starts with the New Trustees Institute—Level I: Core Concepts. This program is the bedrock of trustee education. It is time-tested, developed by trustees for trustees. As the first step in the trustee education path, the New Trustees Institute is designed for Taft-Hartley multiemployer plan trustees needing an understanding of their fiduciary responsibilities, best practices in fund management, legal requirements and other need-to-know information pertinent to serving as a trustee. This foundational curriculum will provide you with an understanding of your role, your responsibility as a fiduciary and an overview of the technical aspects of serving as a trustee on a health, retirement or other ERISA plan. Learn best practices, legal requirements and the current issues that the benefits industry faces.
	Advanced Trustees & Administrators Institute	February 13-15, 2023	Disney's Yacht Club Orlando, FL	Registration thru 01/04/2023 \$1,650.00 After \$1,980.00	For nearly five decades, this program has served as the cornerstone of education for multiemployer trustees and administrators. Sessions are designed to meet the needs of both trustees and administrators, whether they are fairly new to serving on a fund or have decades of experience. Attended by hundreds, this conference is large enough to offer choices of sessions yet small enough that you won't get lost in the crowd. Developed by active trustees, administrators and professional advisors, each session is designed to address current issues, providing the relevant context and information for you to make sound decisions for your fund. Keep informed of the latest industry trends, legal and regulatory changes, and best practices. Take away new ideas and a deeper understanding of how to run your pension and health and welfare funds.
	Investments Institute	April 24-25, 2022	Loews New Orleans Hotel New Orleans, LA	Registration thru 03/13/2023 \$1,650.00 After \$1,980.00	Concerned about reaching your investment's full return? The Investments Institute addresses opportunities in global market trends, identifies alternative investment options and uncovers key questions that will help enhance your fund's investments. Offering intermediate- to advanced-level education, the Investments Institute will arm you with the knowledge needed to make important decisions regarding financial longevity.
National Association of State Retirement Administrators (NASRA)	2023 Winter Meeting	February 25-27, 2023	Park Hyatt Washington, DC	Registration \$800.00	NASRA hosts retirement system directors and their staff for a Sunday afternoon of roundtable discussions and presentations. The following day, all NASRA members are invited to hear analysis, forecasts, and overviews of current federal legislative and regulatory activities.
National Conference on Public Employee Retirement Systems (NCPERS)	2023 Annual Conference & Exhibition	May 21-24, 2023	New Orleans Marriott New Orleans, LA	Registration thru 04/06/2023 \$900.00 After \$1,100	ACE provides a multitude of educational offerings for members of the public pension community at all levels of experience. Over the course of three days, fast-paced general sessions alternate with highly focused breakout sessions and networking opportunities. Professionals from all venues of the pension industry, including trustees, administrators and staff, state and local officials, investment and financial consultants, individuals who provide products and services to pension plans, union officers, and regulators from across the United States and Canada.
	Trustee Educational Seminar	-	New Orleans Marriott New Orleans, LA	Registration thru 04/06/2023 \$485.00 After \$685.00	The Trustee Educational Seminar (TEDS) is intended for new and novice trustees who are seeking a better understanding of their role and responsibilities as a trustee of their pension fund. It also serves as a refresher for experienced trustees interested in staying up-to-date.
	Accredited Fiduciary (NAF) Program Modules 1 & 2	-	New Orleans Marriott New Orleans, LA	Registration thru 04/06/2023 \$855.00 After \$1,055.00	NAF is offered two modules at a time (1&2 and 3&4), twice a year. Participants may take Modules 1&2 or 3&4 in any order. Once all modules have been successfully completed, participants will be required to take an online exam to demonstrate an understanding of the program materials. Upon receipt of a passing grade on the exam, participants will be awarded with the NCPERS Accredited Fiduciary (AF) designation. It is recommended that the NCPERS Trustee Educational Seminar is completed first.
	Accredited Fiduciary (NAF) Program Modules 3 & 4	-	New Orleans Marriott New Orleans, LA	Registration thru 04/06/2023 \$855.00 After \$1,055.00	NAF is offered two modules at a time (1&2 and 3&4), twice a year. Participants may take Modules 1&2 or 3&4 in any order. Once all modules have been successfully completed, participants will be required to take an online exam to demonstrate an understanding of the program materials. Upon receipt of a passing grade on the exam, participants will be awarded with the NCPERS Accredited Fiduciary (AF) designation. It is recommended that the NCPERS Trustee Educational Seminar is completed first.

900 7th Street, NW, 2nd Floor
Washington, DC 20001



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

EXECUTIVE DIRECTOR'S REPORT

February 16th, 2023

1. Staffing Update

- a. **New Hires**
- b. **Current Vacancies to Fill**

2. Fiscal Year 2023 Fund Performance and Investment Update (As of 2/14/2023)

- a. Total Market Value of the Fund (as of 2/14/23) is at \$10.6 billion
- b. The Fund has recovered about \$1.1 billion since 9/30/2022.
- c. Actuarial Funded Status as of 10/1/22: 109.9%
- d. Firm Fund Liquidity: Currently, the Fund holds \$104 million in cash vs. monthly benefit payments of approximately \$25mn
- e. Net Returns of the Fund
 - i. Calendar YTD: 4.6%
 - ii. Fiscal YTD: 11.3%
 - iii. Last twenty (20) Years: Has averaged +6.7% per annum vs. Actuarial target rate of 6.25% per annum
- f. The Board closed on a \$75mn commitment to JLC Infrastructure Fund II, a US based infrastructure fund, on February 13, 2023.

3. Finance and Operations

a. **The District's Office of Inspector General Confirms all Conditions Remediated by DCRB**

On December 19, 2022, BCA Watson Rice LLP (BCAWR), issued its opinion and identified no material weaknesses in internal controls over financial reporting for DCRB. On January 31st, 2023, the District of Columbia's Office of Inspector General (in its Compliance Report Under Government Auditing Standards for the Fiscal Year Ended September 30, 2022) confirmed that all BCAWR's prior year management recommendations, have been duly addressed by DCRB management and that all outstanding conditions related to the Fiscal Year 2021 finding have been fully remediated.

b. **Government Finance Officers Association's Recognition**

For the fourteenth consecutive year, DCRB was awarded on February 11th, 2023, the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for its Fiscal Year ended 2021 Annual Comprehensive Financial Report (ACFR), the highest form of recognition in governmental accounting and financial reporting.

c. Public Pension Coordinating Council's

DCRB also was among a select number of public retirement systems that received the Public Pension Coordinating Council's (PPCC) Public Pension Standards 2022 Award in recognition of meeting professional standards for Plan design funding and administration.

4. Teachers Retirement Workshop

Trustee Saunders, in partnership with the Washington Teachers' Union, led a group, including the Benefits Administration team and members of the District of Columbia Public Schools (DCPS) human resources department to participate in their retirement workshop on Monday, January 30th, 2023. The event was well attended and provided teachers who were approaching retirement age with vital information needed to successfully retire.

5. Benefits & Pension Administration Stakeholder Meeting

The Benefits Department, key DCRB staff members and I met with key District stakeholders on Wednesday, February 8th, to discuss District retirement issues pursuant to the issues raised in my letter to the Mayor in the fall of 2022. District agencies in attendance included the DC Human Resources (DCHR), the Office of Pay and Retirement Services (OPRS), Fire and Emergency Medical Services (FEMS), the Metropolitan Police Department (MPD), Office of Finance and Treasury (OFT), Office of Chief Technology Officer (OCTO), Executive office of the Mayor (EOM), Office of DC Pensions (ODCP) and the District of Columbia Public Schools (DCPS). This initial meeting was held to bring key interagency issues to the fore including employer agency data cleansing requirements, offboarding, employee communications, and retirement administration process improvements.

Board Meeting-WEBEX ONLY - Executive Director's Report

DISTRICT OF COLUMBIA RETIREMENT BOARD Training & Travel Report (For the Period of January 19, 2023 thru February 16, 2023)					
Name	Description	Sponsor/Vendor	Location	Dates	
				From	To
Trustees					
Mary Collins	Conference	National Conference on Public Employee Retirement Systems 2023 Legislative Conference (NCPERS)	Washington, DC	01/22/23	01/24/23
Christopher Finelli	Conference	"	Washington, DC	01/22/23	01/24/23
Tracy Harris	Conference	"	Washington, DC	01/22/23	01/24/23
Staff					
Jamia Canlas	Conference	Institutional Limited Partners Association (ILPA Institute)	New York, NY	02/10/23	02/10/23

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

TO: BOARD OF TRUSTEES
FROM: LEGAL DEPARTMENT
DATE: FEBRUARY 16, 2023
SUBJECT: LEGAL DEPARTMENT REPORT

PROCUREMENT

Per DCRB's 2021 procurement rules, the DC Contract Appeals Board (CAB) hears appeals of disputes involving DCRB solicitations and contracts valued over \$100,000 (7 DCMR § 1615.4). To implement this rule, DCRB and the DC Contract Appeals Board (CAB) entered into a Memorandum of Agreement (MOA) in January 2023 which would allow CAB to hear such appeals. The cost for services is on a reimbursable basis for an amount of up to \$10,000 per fiscal year.

BENEFITS LITIGATION UPDATE

Annetta H. Nicholas v. U.S. Department of Treasury et al. (No. 21-5187)

Ms. Nicholas, a retired teacher, sued ODCP and DCRB in the United States District Court for the District of Columbia, challenging DCRB's reversal of its prior decision affording her voluntary retirement benefits and reinstating her disability retirement benefits. After the district court affirmed DCRB's and ODCP's benefit determinations, Ms. Nicholas appealed to the United States Court of Appeals for the D.C. Circuit. On January 27, 2023, the D.C. Circuit affirmed the decision of the lower court, finding that DCRB's and ODCP's denials of voluntary retirement benefits were not "arbitrary, capricious, [or] an abuse of discretion."

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5001
E-mail: dcrb.@dc.gov

TO: BOARD OF TRUSTEES

FROM: ADAM WEERS
INVESTMENT COMMITTEE CHAIR

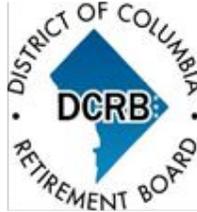
DATE: FEBRUARY 16, 2023

SUBJECT: INVESTMENT COMMITTEE REPORT

The Investment Committee did not meet on Thursday, February 16, 2023, so there is no report.

The next Investment Committee Meeting is scheduled for Thursday, March 16, 2023.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5001
E-mail: dcrb.@dc.gov

TO: BOARD OF TRUSTEES
FROM: NATHAN A. SAUNDERS, CHAIR
DATE: FEBRUARY 16, 2023
SUBJECT: OPERATIONS COMMITTEE REPORT

Chair Comments

The Operations Committee did not meet this month.

Next Operations Committee Meeting

It is anticipated that the next Operations Committee meeting will take place next month (March). However, the meeting date has not yet been set.

This concludes my committee report.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5001
E-mail: dcrb@dc.gov

TO: BOARD OF TRUSTEES

FROM: MARY COLLINS, CHAIR
DANIEL HERNANDEZ, PENSION ADMINISTRATOR

DATE: FEBRUARY 16, 2023

SUBJECT: BENEFITS COMMITTEE REPORT

The Benefits Committee did not meet this month, but the following updates and activities are listed below.

Teachers Retirement Workshop - Trustee Saunders, in partnership with the Washington Teachers' Union, invited the Benefits Administration team and members of the District of Columbia Public Schools (DCPS) human resources department to participate in their retirement workshop on Monday, January 30th from 5pm to 7pm. The event was well attended and provided teachers who were approaching retirement age with vital information needed in order to successfully retire. Based on the questions raised and the feedback from the event organizers, the Benefits team plans to conduct additional workshops during the course of the school year for teachers who are considering retirement and develop additional communication materials addressing current topical subjects that seem to solicit the most questions during these sessions.

Stakeholder Meeting - The Benefits Department met with District stakeholders on Wednesday, February 8th, to discuss District retirement issues. District agencies in attendance included the DC Human Resources (DCHR), the Office of Pay and Retirement Services (OPRS), Fire and Emergency Medical Services (FEMS), the Metropolitan Police Department (MPD), Office of Finance and Treasury (OFT), Office of Chief Technology Officer (OCTO), and the District of Columbia Public Schools (DCPS). Additional project and quarterly meetings will be held to discuss DCRB data needs, offboarding, employee communications as well as retirement administration process improvements.

U.S. Treasury Meeting – On February 14th, DCRB met with leadership from the Office of DC Pension (ODCP) to discuss 2023 projects, the future of STAR, and the interim Benefits Administrator relationship between the two groups as Federal liabilities continue to decrease.

Purchase of Service Online Calculator Testing - In collaboration with DCRB's actuary, Bolton, and our IT department, we are in the final stages of beta testing the online calculator for purchase of service for tier changes. MPD and FEMS active members were provided the tier change test link in mid-January, and user feedback is due February 17th. After the full launch of the online retirement calculator for tier changes, our next steps will include additional testing for other types of purchase of service transactions such as s educational service, military service, lateral service, and the redeposit of contributions.

DCRB Staff Training and Support – As part of our continued commitment to employee development this year we introduced employee training on a monthly basis

In January, all DCRB Benefits staff received introductory STAR training facilitated by the Office of DC Pensions. In late February, Jackie Oliver, Member Services Manager, will conduct training on DCRB’s FileNet system. Training will focus on member document research and digital file repository functions for all users of the system. In March, our Quality Control Manager, Jacqueline Thomas, will immerse the team in a comprehensive training series that delves into the intricacies of each plan.

In addition, the Benefits Administration team will be working with our new Communications Director to develop training modules for active and retired participants.

Returned Mail/Returned Earning Statement Project – To prevent fraud, on February 6, 2023, DCRB mailed out certified letters and a Change of Contact Information Form to members whose earning statements or returned mailed was sent back to DCRB. DCRB researches the best address to send these notices through various research services, but members are ultimately responsible for keeping their address up to date. DCRB cannot change a members address until we receive the completed Change of Contact Information Form with the members’ signature. Members may also change their address in the Self-Service Portal.

Unless DCRB has received a member’s completed form, their annuity may be subject to suspension beginning 30 days from the date of the written notification. DCRB will be working with retirement associations to assist with locating members so that our contact information can be updated, and members can submit the necessary materials to DCRB.

Benefits Statements - DCRB is working with DCRB’s actuary, Bolton, and OCTO, on the completion of member benefits statements utilizing the active member’s Peoplesoft online self-service portal to retrieve their statement electronically this year. Further details on timing, scope, and cost will be available during the next Benefits Committee meeting.

1099-R Mailings. - Mailings of the 1099-Rs to retirees and survivors were completed during the last week of January by U.S. Treasury. We asked that members allow at least two weeks for the mail to reach their destination. We will begin to issue requests for duplicate 1099-Rs beginning on Friday, February 17th.

2023 Annual COLA Processing - In close coordination with our partners at ODCP and DCHR, the COLAs were determined for eligible participants and survivors. Annuities will be adjusted in March, and members will see the COLA increase on their April 1, 2023 payment. DCRB will post the COLA notices and more information on our website soon.

Police and Fire Annuitants and Survivors

Hired before November 10, 1996: 6.5%
Hire on or after November 10, 1996: 3.0%

Teachers Annuitants and Survivors

Hired before November 1, 1996: 6.3%
Hire on or after November 1, 1996: 3.0%

Recalculation of Annuities Planning - The collective bargaining agreements for the Metropolitan Police Department (MPD), DC Fire and EMS (FEMS), the Council of School Officers (CSO) and the Washington Teachers Union (WTU) have all been renegotiated and are in various stages of approval and implementation. The new collective bargaining agreements will require DCRB to recalculate annuities for members who retired during the contract periods. DCRB is working with District agencies to determine the timing of when the retroactive payments will be implemented in Peoplesoft, and contributions payments are sent to DCRB. In addition, DCRB is working the Office DC Pension to develop an implementation.

The next Benefit Committee meeting will be determined by the new Benefits Committee Chair.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5001
E-mail: dcrb.@dc.gov

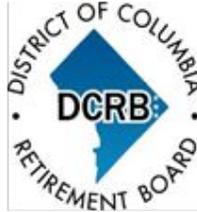
TO: BOARD OF TRUSTEES
FROM: TRACY S. HARRIS, CHAIR
DATE: FEBRUARY 16, 2023
SUBJECT: AUDIT COMMITTEE REPORT

The Audit Committee met on February 14, 2023 and the following items were presented:

- Compliance Report Update:
 - o The Office of Inspector General (OIG) issued the final FY22 Compliance Report Under Government Audit Standards and they along with the district auditors, concurred with the Watson Rice conclusion that the 3 conditions related to the finding that carried over from the FY21 audit had been fully remediated.
- IT Consulting Services review:
 - o A detailed review of the IT vendor services was performed, and the Committee requested that as the IT related contracts expire, the team perform an analysis to see whether there are opportunities to consolidate similar services and attain cost savings by obtaining a wider range of services from a smaller number of capable vendors.
- The budget vs actual report as of January 31, 2023:
 - o 82% of the original budget is available.

The next Audit Committee meeting will be scheduled for March 14, 2023.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5001
E-mail: dcrb@dc.gov

TO: BOARD OF TRUSTEES
FROM: LYLE BLANCHARD, CHAIR
DATE: FEBRUARY 16, 2023
SUBJECT: LEGISLATIVE COMMITTEE REPORT

The following report reflects activities of interest since the January 19, 2023, Board Meeting:

COUNCIL OF THE DISTRICT OF COLUMBIA

LEGISLATION

PR-25-0063, “Compensation and Working Conditions Agreement between the District of Columbia Public Schools and the Washington Teachers’ Union, Local #6 of the American Federation of Teachers Approval Resolution of 2023”

Status: The proposed resolution was introduced on January 20, 2023 to approve the collective bargaining agreement between the District and public-school teachers from October 1, 2020 through September 30, 2023. The resolution will be deemed approved on February 20, 2023, unless an earlier approval or disapproval resolution is introduced.

The agreement provides for a retroactive wage increase of 2.0% for FY 2020, 2.5% for FY 2021, 3.5% for FY 2022, and 4% for FY 2023. Retroactive payments will be made to current bargaining unit members as well as those who died or retired during the 2019 through 2022 school years. Current members will receive a 4% retention bonus in fiscal year 2023 on top of the base salary increases. Annuities will increase due to the pay increases.

PUBLIC HEARINGS

DCRB Annual Hearings

The annual performance oversight hearing is tentatively scheduled for Wednesday, February 22, 2023, under the Committee of the Whole, Chairman Phil Mendelson.

The budget hearing is tentatively scheduled for Monday, April 6, 2023, under the Committee of the Whole, Chairman Phil Mendelson.

Role of Board Officers

Position	Term	Responsibilities
Chairman	One Year	The Chairman shall be the presiding and chief executive officer of the Board. The Chairman serves as an ex-officio voting member of all committees and is counted for purposes of a quorum.
Vice-Chair/Secretary	One Year	<p>The Secretary shall have the following responsibilities:</p> <ul style="list-style-type: none"> ➤ Overseeing the preparation of the minutes of all regular and special meetings of the Board (in sufficient detail to indicate the votes and positions taken by the members). ➤ Assisting the Chairperson and Executive Director in developing meeting agenda. ➤ Coordinating all Board correspondence, documents, and minutes. ➤ Overseeing correspondence with all Fund participants; and ➤ Conducting all regular and special meetings of the Board in the absence of the Chairperson. <p>*In case of a vacancy in the office of Chairman, the Secretary shall serve as Acting Chairman until the Board elects a new Chairman.</p>
Treasurer	One Year	<p>The Treasurer has the following responsibilities:</p> <ul style="list-style-type: none"> ➤ First Ensuring official copies of all financial records, reports, and filings are maintained by staff. ➤ Assisting the Chairperson and Executive Director in developing meeting agenda. ➤ Coordinating all Board correspondence, documents, and minutes. ➤ Overseeing correspondence with all Fund participants; and ➤ Conducting all regular and special meetings of the Board in the absence of the Chairperson.



**DISTRICT OF COLUMBIA RETIREMENT BOARD
BOARD MEETING – ELECTION OF OFFICERS
February 16, 2023**

Board officer elections are held annually, typically in February.

BOARD GOVERNANCE RULES

(Final Revised Rules 7 DCMR 1500 *et seq.* published 4-22-16 (63 DCR 6146))

"Pursuant to Section 1501.6 The Board shall elect one (1) member to be Chairperson who shall serve for a term of one (1) year unless removed by the Board (D.C. Official Code § 1-711(b)(10)). The Board may elect other officer positions at its discretion.

For purposes of these elections, the Board Liaison, Johniece Harris will serve as the teller and will manage the collection and counting of ballots. The teller will distribute a secret ballot to each Trustee, after the nominations have been closed to you during this meeting.

- Each election is decided by majority vote.
- If no candidate in a particular election receives a majority vote, the balloting will continue until one candidate obtains a majority vote.

Procedure for Election of Officers for

The Chairman will call for nominations and they are received for each office in the following order:

- (a) Chairman
- (b) Vice-Chair/Secretary
- (c) Treasurer/Audit Committee Chair

After nominations for each office are closed:

- a) The Board Liaison will email the ballot to each Trustee.
- b) Trustees will access the link and select their choice on the secret ballot.
- c) Ballots are counted by the Board Liaison.
- d) The election results are provided to the Chairman who will announce the election results.

Current DCRB Board Officers

Position	Officer
Chairman	Joseph Bress
Vice-Chair/Secretary	Danny Gregg
Treasurer/Audit Committee Chair	Tracy Harris

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

DISTRICT OF COLUMBIA RETIREMENT BOARD

BOARD OFFICER ELECTIONS 2023

MOTIONS:

TO CLOSE THE NOMINATIONS AND ADD ????? TO THE BALLOT AS A NOMINEE FOR THE POSITION OF CHAIR OF THE BOARD.

TO CLOSE THE NOMINATIONS AND ADD ?????? TO THE BALLOT AS A NOMINEE FOR THE POSITION OF VICE CHAIR/SECRETARY.

TO CLOSE THE NOMINATIONS AND ADD ????? TO THE BALLOT AS A NOMINEE FOR THE POSITION OF TREASURER/AUDIT COMMITTEE CHAIR

PRESENTED TO THE BOARD ON FEBRUARY 16, 2023.

900 7th Street, NW, 2nd Floor
Washington, DC 20001
www.dcrb.dc.gov



Telephone (202) 343-3200
Facsimile (202) 566-5000
E-mail: dcrb@dc.gov

DISTRICT OF COLUMBIA RETIREMENT BOARD

MOTION:

MOTION: PURSUANT TO DC CODE §2-575(B)(4)(A)), TO CLOSE THE BOARD MEETING TO CONSULT WITH AN ATTORNEY FOR LEGAL ADVICE AND PRESERVE THE ATTORNEY-CLIENT PRIVILEGE.

PRESENTED TO THE BOARD ON FEBRUARY 16, 2023.